Vanguard Collegiate Board of Directors Minutes

Date:

06/25/2018

Time: 6:00pm

Location:

Friendship Missionary Baptist Church – 1301 N Goodlet Avenue Indianapolis, Indiana 46222

Board Members Present:

Name	Present (Y/N)	Mode (In-person/Call)
Molly Chamberlin	Yes	In Person
Juan Pablo Ramon-Lagunas	Yes	Call
Dan Levine	Yes	In Person
Damon Martin	No	
Asia Bartee	Yes	Call
Sibeko Jywanza	Yes	Call

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Agenda Item #1:
Approval of Board Minutes

Notes (general substance of all matters proposed, discussed, or decided):

Action (Voice Vote): All in favor

Agenda Item #2:
Public Comment

Notes (general substance of all matters proposed, discussed, or decided):

Action: N/a (Discussion item only)

Agenda Item #3:
2018-2019 Budget

Notes (general substance of all matters proposed, discussed, or decided)

- Carrying over 100K next fiscal year which begins July 1st
- As of today, 44 students are fully enrolled
- CSP Contract was finally signed; they owe us additional $212K

Vote:

Asia Bartee	Yes
Dan Levine	Yes
Sibeko Jywanza	Yes
JP	Yes
Molly Chamberlin	Yes

Action: Vote & Discussion Motion to approve the budget with the amendments as discussed; all in favor

Agenda Item #4:
Vendor Contracts – Vote

- IT - around 66K upon further review by Dan
    - Motion to approve; all in favor
- Crossroads Education – paid through CSP Grant Dollars

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    - Motion to approve; all in favor
- Janitorial – No quotes presented; expenditures for janitorial are in the budget
    - No Vote for Janitorial Contracts
    - None presented
- Legal – Since it's less than 10K, the Board does not need to approve this contract; School Staff has the authority to make this decision
    - No Vote for Legal
    - School Staff will be responsible to make decision since it's less than $10K
- Accounting – Received 2 Quotes; min. 50K/year or $30K flat; both are similar in scope; proposed to go with Mr. Brian Anderson
    - Motion to move forward with $30K
    - All in favor; accounting contract approved

Vote for matters on all vendor contractors

Asia Bartee	Yes
Dan Levine	Yes
Sibeko Jywanza	Yes
JP	Yes
Molly Chamberlin	Yes

Agenda Item #5:

Upcoming ICSB Meeting – Discussion

Notes (general substance of all matters proposed, discussed, or decided)

- Executive Director and Board Chair will be meeting with ICSB next Wednesday to discuss newly contingent and revised budget
- Will discuss enrollment numbers, contingency plan, and revised budget
- Enroll Indy Relationship; complaints made; very strained relationship. Enroll Indy hasn't been able to produce for us and parents have made comments that Enroll Indy is forcing families to go to other IPS Schools

Agenda Item #6:

ED Report – Discussion

Notes (general substance of all matters proposed, discussed, or decided)

- Enrollment
    - 7/8 will be opening the building to help with registration
    - 44 fully enrolled as of 6/23; 76 to goal; 5th is our largest class and 7th grade is our 2nd largest
    - Outreach efforts are picking up traction and attention; building off that

momentum

- Staffing
  - 68 applicants
  - 7 offered; 5 hired; 2 in progress
- Facilities
  - July 8th 2pm – 6pm looking for all hands-on deck to come out and help paint
- Fund Development
  - Waiting for CSP to roll in
  - Submitted a grant for Richard Fairbanks Foundation

Agenda Item #7:

Further Business

Notes (general substance of all matters proposed, discussed, or decided)

- Molly Chamberlin can no longer serve on the board due to her company receiving a contract to work with the State Department of Education; July will be her last board meeting

Next Board meeting will be July 26th

Adjournment Action (Voice Vote): Adjourn at 7:29pm , All in Favor