



Vanguard Collegiate Board of Directors Minutes

Date:

01/18/2018

Time: 6:08pm

Location:

Christamore House – 502 N Tremont Street Indianapolis, Indiana

Board Members Present:

Name	Present (Y/N)	Mode (In-person/Call)
Molly Chamberlin	No	
Juan Pablo Ramon-Lagunas	Yes	In-person
Dan Levine	Yes	In-person
Damon Martin	Yes	In-person
Asia Bartee	Yes	In-person
Sibkeo Jywanza	Yes	In-person
Tonya Taylor	Yes	Call
Nakeisha Williams	No	



VANGUARD COLLEGIATE
OF INDIANAPOLIS

Agenda Item #1:

Approval of Board Minutes

Notes (general substance of all matters proposed, discussed, or decided):

Vice Chair VP

Action (Vote): All in Favor

Vote Roll Call:

Name	Yes/No
Molly Chamberlin	
Juan Pablo Ramon-Lagunas	Yes
Dan Levine	Yes
Damon Martin	Yes
Asia Bartee	Yes
Sibkeo Jywanza	
Tonya Taylor	Yes

Agenda Item #2:

Public Comment

Notes (general substance of all matters proposed, discussed, or decided):
No one is present for public comment;



Agenda Item #3:

BES Training Session (Discussion)

Notes (general substance of all matters proposed, discussed, or decided):
BES will be in town February 3rd at 9:00am – 4 hour day; breakfast and lunch provided; looking for a place to host; JP will check his downtown office for us to host the training session

Training Session Will be considered our annual retreat; BES will lead

Seeking 100% attendance or close to

There is pre-work that needs to be done

Action (Discussion)

Agenda Item #4:

Approval of Finance Committee Report

Notes (general substance of all matters proposed, discussed, or decided):

We got our \$325,000 grant and has been deposited

Board Treasurer Dan Levine reviewed the budget

All expenses run back to September 1

Question: How many paid salaries? – 2 employees and 1 AmeriCorps

Looking for office space, budget is something under \$700; Board VP Suggested: 120 E Market and will connect with his point of contact and try and get this secured



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Action (Vote):

Vote Roll Call:

Name	Yes/No
Molly Chamberlin	
Juan Pablo Ramon-Lagunas	Yes
Dan Levine	Yes
Damon Martin	Yes
Asia Bartee	Yes
Sibkeo Jywanza	Yes
Tonya Taylor	Yes

Agenda Item #5:

Executive Director's Report

Notes (general substance of all matters proposed, discussed, or decided):

Nakeisha Williams has stepped down from the Board due to family reasons

Finance Update – 325K grant received – expenses YTD 41,689

Fundraising Update – still applying for CSP grant; 100K MindTrust Grant; Lilly Endowment March 15th Grant Board Member Tonya will send ED Robert Marshall more information on this

Enrollment Update – Not much change since last board meeting; bad weather has stifled efforts; anticipating more indoor events in area and that hasn't been the case; Included in 2nd round of Enroll Indy where families can choose Vanguard Collegiate as their 2019-2020 school year;



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Eric Saunders Director of Community Engagement was hired as of 1/1 – Parent Information Session will be held on 1/31 at Haughville Public Library; Marketing upgrade in materials, table cloth; Secured Georgetown Cinemas to premiere Black Panther

Question: How are we measuring success in this Director of Community Engagement role? – Goal set to hit 120 by April; but of course, we are aiming to go over there; the goal is to have over 300 families interested and/or engaged – an Bonus system was created for this position and was included in the offer letter

Question: Are you collecting emails/phone numbers? – Short answer: Yes; we have a current list and running list

Suggestion: Board VP suggested that we need a phone; that needs to be a phone immediately

Staffing Update – 9 FTE positions to be hired for; DCI interviews are scheduled; Still looking for Student Supports Coordinator; 4 out of the 6 teachers have been identified and 3 are in final stages, 1 is reserved for TFA; Board Member Tonya suggested that Vanguard to attend the teacher job fair in April

Facilities Update – No updates on the facilities hopefully by the next board meeting we will have more positive news to share

Action (Discussion):

Agenda Item #6:

Further Business

Notes (general substance of all matters proposed, discussed, or decided):

BES Training Session is February 3rd 9am – 1pm



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Board meetings will be every 3rd Thursday

Monthly meeting with authorizer is next week to go over pre-opening checklist; we are ahead of the game which is a good thing

Polos will be given out at next Board Meeting

Action (Discussion):